

Secretary-Treasurer: Dr. Breay Paty
Recorder: Inika Anderson, Executive Director

MINUTES

1. Reading of the Official Notice of the Meeting
The meeting was called to order with 63 voting members present and 3 voting members participating online. Notices of the AGM were sent to members on: The notice was also posted on the CSEM website.
2. Approval of Agenda
Motion 2023-01 The Agenda for the October 27, 2023, CSEM AGM is approved.
Moved: Simon Wing; seconded: Jean-Patrice Baillargeon; carried.
3. Approval of the 2022 AGM Minutes (M)
Motion 2023-02 The minutes of November 12, 2022, CSEM AGM are approved.
Moved: Heather Lochnan; seconded: Robert Goldberg; carried
4. President's Report: Stan Van Uum
Members are invited to read CSEM's Annual Report online. 2023 is CSEM's 50th anniversary of incorporation; the Founding Members from 1973 were recognized, many of whom received the Order of Canada and are members of the Canadian Medical Hall of Fame. CSEM's achievements over the past year include accrediting 20 learning activities, the annual scientific meeting with Diabetes Canada and the Vascular 2023 Congress, participation in the Global Endocrine Leadership Coalition, and ongoing advocacy with Health Canada regarding drug shortages. CSEM staff Sara Squires, Jennifer Lafreniere, and Inika Anderson were acknowledged for their hard work particularly given the extra demands of the Vascular 2023 Congress.
5. Secretary-Treasurer's Report: Breay Paty
 - a. Financial Statements to May 31, 2023 (M)
CSEM completed the year with a surplus of \$98,101. The primary sources of the increased income were from the Annual Meeting (19% revenue share with Diabetes Canada) and sponsorship of Knowledge Transfer Activities and other accredited programs.
Looking at CSEM's historical revenues, it is clear that dedicated management by an Executive Director and the addition of full-time staff has helped to stabilize CSEM's revenues and allowed the Society to do more for its members.
Motion 2023-03 The 2023 audited financial statements are approved.
Moved: Jean-Patrice Baillargeon; seconded: Chris Tran; carried.

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- b. Appointment of Auditors (M)
Motion 2023-04 That Marcil-Lavallée, Chartered Accountants, are appointed as CSEM's auditor for 2023-2024.
Moved: Frederic Bernier; seconded: Cathy Murray; carried.
6. Nominating Committee Report: Heather Lochnan
 - a. Recognition of Outgoing Council Directors
Outgoing Directors Ferhan Siddiqi and Donna Vine were acknowledged for the volunteer contributions to the Society.
 - b. Presentation of Slate of Proposed Council Directors
New proposed Directors are Churn-Ern Yip and Breay Paty as President-Elect.
 - c. Election of Incoming and Renewing Council Directors (M)
Motion 2023-05 That the CSEM members approve the 2023-2024 slate of Council Directors.
Moved: Laurie Mereu; seconded: Stephanie Kaiser; carried.
7. Executive Director's Report: Inika Anderson
The goal for the upcoming year is to enhance benefit to our members. Projects include completing a member survey and CPD needs assessment, introduction of a new member database, redesign of the CSEM website, exploration of a CSEM journal, and recruiting a third, full-time CSEM staff person.
8. Transfer of Office
Transfer of Office from Stan Van Uum to Céline Huot.
9. President's Message: Céline Huot
Stan Van Uum was recognized for his thoughtful leadership over the past two years. CSEM's coming year under Céline Huot's Presidency will focus on celebrating our members' accomplishments.
10. Other Business
No other business was raised.
11. Adjournment
The Annual General Meeting was adjourned at 1830 pm ET.
Motion 2023-06 That the CSEM 2023 AGM is adjourned.
Moved: Frederic Bernier; seconded: Cathy Murray; carried.

