

Secretary-Treasurer: Breay Paty
Recorders: Inika Anderson, Pam Gosewich

MINUTES

1. Reading of the Official Notice of the Meeting
Dr. Heather Lochnan, CSEM President, called the Annual General Meeting (AGM) to order at 8:03 pm. Notice of the AGM was emailed to members on September 28, October 22, October 27, November 4 and November 9. The notice and materials were also posted on the CSEM website. Quorum has been achieved for this meeting with 46 voting members present.
2. Approval of Agenda
The agenda was approved as submitted.
Motion 21-01 that the agenda for the November 16, 2021 CSEM AGM be approved.
Moved by Breay Paty; seconded by Adam Millar. Carried.
3. Approval of the 2020 AGM Minutes
The minutes were approved as submitted.
Motion 21-02 that the minutes of the November 16, 2020 CSEM AGM be approved.
Moved by Jean-Patrice Baillargeon; seconded by Céline Huot. Carried.
4. President's Report
Dr. Heather Lochnan presented an update on CSEM's activities over the last year as per the [2021 Annual Report](#).
5. Secretary-Treasurer's Report
 - a. Financial Statements to May 31, 2021
Dr. Breay Paty, Secretary-Treasurer, presented the audited 2020-2021 financial statements (appended) showing an excess of revenue over expenses in the amount of \$54,162. The financial statements were approved as submitted.
Motion 21-03 to approve the 2021 audited financial statements.
Moved by Jean-Patrice Baillargeon; seconded by Cathy Murray. Carried.
 - b. Appointment of Auditors
Motion 21-04 that Marcil Lavallée, Chartered Accountants, are appointed as CSEM's auditors for 2021-2022.
Moved by Stan Van Uum; seconded by Céline Huot. Carried.

6. Nominating Committee Report (*report appended*)

a. Recognition of Outgoing Council Directors

Dr. Jean-Patrice Baillargeon, Past-President, and chair of the presented the Nominating Committee thanked. Dr. Sabrina Gill for her contributions to Council.

b. Presentation of Slate of Proposed Council Director

Dr. Jean-Patrice Baillargeon, Past-President, on behalf of the Nominating Committee presented the proposed slate of Council Members, as approved by CSEM Council on November 9, 2021. Following a general call to the membership for nominations, CSEM received two exceptional nominations for the President-Elect position and one nomination for the Council Director. Given careful considerations to geography, specialty (adult or pediatric endocrinology), academic vs community roles, and gender, the Nominating Committee proposed:

Dr. Céline Huot as President-Elect

Dr. Aliya Khan as Council Director

c. Election of Incoming and Renewing Council Directors

Motion 21-05 that the CSEM members elect Dr. Céline Huot as President-Elect of CSEM Council for a two-year term, 2021-2023.

Moved by Cathy Murray; seconded by Stan Van Uum. Carried.

Motion 21-06 that the CSEM members elect Dr. Elizabeth Rosolowsky as Council Director for a three-year term, 2021-2024.

Moved by Céline Huot; seconded by Mahua Ghosh. Carried.

Motion 21-07 that the CSEM members elect Dr. Aliya Khan as Council Director for a three-year term, 2021-2024.

Moved by Stan Van Uum; seconded by Adam Millar. Carried.

Motion 21-08 that the CSEM members elect Dr. Robert Goldberg as Council Director for a 2nd three-year term, 2021-2024.

Moved by Cathy Murray; seconded by Christopher Tran. Carried.

Motion 21-09 that the CSEM members elect Dr. Hortensia Mircescu as Council Director for a 2nd three-year term, 2021-2024.

Moved by Breay Paty; seconded by Céline Huot. Carried.

Motion 21-10 that the CSEM members elect Dr. Cathy Murray as Council Director for a 2nd three-year term, 2021-2024.

Moved by Ferhan Siddiqi seconded by Mahua Ghosh. Carried.

7. Other Committee Reports

a. CPD

Céline Huot, Chair, reported on the year's CPD activities; see annual report for details. CSEM will be focused on the Royal College reaccreditation submission which must be completed December 18, 2021.

b. Guidelines

Adam Millar, Chair, reported on the year's activities; see annual report for details.

c. Quality Improvement

Ferhan Siddiqi, Chair, reported on the year's activities; see annual report for details.

8. Executive Director's Report

Inika Anderson, Executive Director, reported on:

Membership: 517 active members, as slight decrease from the previous year. Students have declined as a mandatory renewal policy has been implemented.

CPD: The pandemic has created an opportunity for online CPD activities.

Royal College Reaccreditation: Outdated policies have been reviewed and updated such as Privacy and Copyright; new policies have been implemented e.g.: Faculty Selection.

Staffing: CSEM will be creating a full-time coordinator position to start in 2022.

9. Transfer of Office

As Dr. Heather Lochan's term as President has come to an end, she welcomed Dr. Stan Van Uum as the new CSEM President. Dr. Lochnan will move to the Past-President role, as appointed by CSEM Council.

10. President's Message

Stan Van Uum

Dr. Van Uum thanked Dr. Heather Lochnan for her leadership and expressed his enthusiasm for his term as President. Priorities include continuing to develop programs in virtual and in person education, advocacy, the conference, and to expand our membership

11. Other Business

No other business was raised.

12. Adjournment

The meeting was adjourned at 9:05 pm ET.

Motion 21-11 that the CSEM 2021 Annual General Meeting is adjourned.

Moved by Jean-Patrice Baillargeon; seconded by Céline Huot. Carried.

POST-MEETING ANNOUNCEMENTS

CSEM 2021 Award Presentations

- Dr. Harvey Guyda Educator of the Year Award
- Dr. Robert Volpé Distinguished Service Award
- Dr. Fernand Labrie Fellowship Research Grant

UPCOMING CSEM CPD ACTIVITIES

- CSEM Annual Residents' Day Review Course, Nov. 22
- Diabetes Canada/CSEM Professional Conference, Nov. 23-26
- CSEM Diabetes & Endocrinology Research Year-in-Review, Dec. 8

DRAFT